

Members present:	Kevin McCormick	Christopher A. Rucho
	Steven Quist	John O'Brien
Members absent:	Allen R. Phillips	

Mr. McCormick convened the meeting at 7:00 p.m.

Read and Acceptance of Minutes from Previous Meeting

Motion Mr. O'Brien to approve the regular session meeting minutes for the July 7, 2010 regular session, seconded by Mr. Quist, all in favor.

Motion Mr. O'Brien to approve the regular session meeting minutes for the July 7, 2010 executive session #1, seconded by Mr. Quist, all in favor.

Motion Mr. O'Brien to approve the regular session meeting minutes for the July 7, 2010 executive session #2, seconded by Mr. Quist, all in favor.

Motion Mr. O'Brien to approve the regular session meeting minutes for the July 28, 2010 regular session, seconded by Mr. Rucho, all in favor.

John Scannell Update on Wachusett Earthday Site

John Scannell provided the Board with an update on the activities at the Wachusett Earthday site. Collections continue with some good regularity and they are still using a different schedule to get a sense of what frequency makes the most sense. At the July 17th hazardous products collection they serviced 309 cars and there is still a good representation from West Boylston as 88 of the vehicles were West Boylston vehicles. There were no issues and everything moved smoothly. Chemical collections are \$4 a gallon and they had a \$200 full pick-up truck.

With regard to site development, there has not been a lot going on through the summer. They have started to spend time looking at potential buildings. The septic has not yet been installed and due to high ground water, the plans will need to be revised to install a pump. DEP will review the plans, the engineer is working on that now, and it will probably happen in the fall. Since the last meeting with the Selectmen at the site to discuss landscaping, it was decided to go forward with the landscaping during the month of September.

They have been talking about a permanent building and planning for that. The agreement with the Board of Selectmen requires DCR to talk with the Board of Selectmen about this and involve the Building Inspector and Fire Chief. Mr. Scannell asked the Board's approval to begin conversations with the Fire Chief and the Building Inspector. The Selectmen indicated that they are fine with that. Mr. Scannell is looking at a warehouse type building with an office and bathroom space. Wachusett Earthday will be looking at more fund raising and what makes sense and have open discussions with the town about when money makes sense. The septic installation is being paid for by grants from DCR.

Mr. Rucho questioned the time line on the building. Mr. Scannell advised that Wachusett Earthday is cognoscente about doing private fund raisers and applying for grants funds. It is not the time to race into this, they would like to get some relatively firm numbers, and it could be a phased in project. They are aware that the towns do not have any money and have privately raised \$70,000. There is nothing else from the Selectmen at this time.

Mr. Scannell noted that in our agreement, DCR continues to work with the Water District on finding a new water supply site. They identified a property near Baldarelli's and Senator Chandler and Rep. O'Day filed legislation, which would allow the Water District to pass through DCR property. The legislation passed last week and the Water District can now take those next steps for a new well. DCR brought in one of their geologists to assist in finding a location in that area of town.

Mr. Rucho questioned whether the water testing had been completed for the residents on Raymond Huntington Highway. Mr. Scannell informed the Board that DCR asked the residents about having the testing and requested they sign an agreement to allow DCR to come in and test and none of the residents took DCR up on their offer.

Boylston and Sterling – Discussion Review Regional Housing Project Goal #9

Trish Settles, Principal Planner and Ryan Lundergan, Associate Planner at Central Mass. Regional Planning Commission joined the Board. They are assisting the town on Goal #9, Organizing the Housing Process in the Town. Mr. Gaumond is working with the towns of Boylston and Sterling on a regional grant for CMRPC to look at this process.

Ms. Settles noted that the West Boylston's Board of Selectmen is the first Board they are meeting with. CMRPC assists 39 towns and the City of Worcester. The mandate of the Patrick Administration is to do more regional work and CMRPC assists with land use, transportation, GIS mapping, and community development services. The ultimate goal is to improve the quality of life in Central Massachusetts. They also work on Housing Production Plans and worked up a scope of work to address the three towns. The funding for this is through the legislature.

The overview of the project is to figure the differences and similarities and do a SWOT (strength, weaknesses, opportunities and threats) analysis related to housing development. The next step is to develop a survey for the stakeholders, the Board of Selectmen, Zoning Board of Appeals, Housing Partnership, Planning Board and the Town Administrator. In the next couple of weeks the on-line survey will be sent out. Then they will have a stakeholders meeting and discuss what they said in a two-hour workshop for the three towns. By November we will have a three-town meeting to discuss proposed strategies based on the workshop, do background research and look at other models.

The Board's agenda package contains a three town housing overview. West Boylston has a lot of documents and bylaws, including a Master Plan, a Housing Partnership and a Housing Authority. None of the three towns involved has a planner. Ms. Settles feels West Boylston is in a good place and it is heartening to see a town so far ahead and still looking to do a better job. We have an active Master Plan, 2,400 housing units, 7.7% are subsidized and we are trying to get to 10%. The survey will ask questions about 40B. West Boylston has a number of bylaws. The median age is 53.5, median sales price is about \$245,000, and about 450 renters. Most people are not paying more than 30% of their income towards housing. The last page of the overview deals with infrastructure. It notes that so much of the town is owned by DCR.

Ms. Settles feels that by the middle of December they will have a comprehensive report and have a document the Board can use in future years. Mr. Gaumond noted that the area of housing is one of the areas where we thought we need to have some attention put into it. We do not have one person in charge of housing as it is split between the Housing Authority, ZBA and Planning Board. We are doing this to get the better best practices and policies and procedures to get our arms around being prudent on housing in the town. Ms. Settles explained that you have to figure out a game plan in how to address housing issues, project review, training resources for boards and staff. They will provide some resources and model bylaws. The town was great in passing the CPA to provide a resource for the housing picture. Mr. McCormick thanked Ms. Settles and Ryan Lundergan for their presentation.

Mr. Gaumond advised that the next step will be participation in the on-line survey, a focus group meeting with the various towns and by the end of November have a report and recommendations for the three towns.

OLD BUSINESS

1. Consider appointing the Library Trustees as Special Municipal Employees

The Library Trustees have indicated an interest in being designated Special Municipal Employees. This designation allows the members to serve on multiple boards.

Motion Mr. Rucho to designate the Library Trustees as Special Municipal Employees, seconded by Mr. O'Brien, all in favor.

2. Sign contract with Allied Waste for the Curbside Collection of Municipal Solid Waste & Recyclables Contract

Motion Mr. O'Brien to sign contract with Allied Waste for the Curbside Collection of Municipal Solid Waste & Recyclables, seconded by Mr. Rucho, all in favor.

Mr. Rucho recommends we notify our residents about the guidelines of single-stream recycling. Mr. Gaumond noted that following the last meeting of the Board, he did a presentation on Channel 11 and the new recycle schedule will be coming out shortly.

NEW BUSINESS

1. Review and accept or reject bids for surplus items

Annually the Board advertises items which department heads declare surplus. Before the Board are the results of the surplus bids and they now need to accept or reject the bids. All of the items, with the exception of the lane liners were bid on.

Motion Mr. Quist to accept all the bids submitted, seconded by Mr. O'Brien. Mr. Rucho noted that two of the bleachers were bid on by West Boylston/Boylston Pop Warner, and he asked if bid of \$50 for each unit could be lowered. Mr. Gaumond feels the Board could reject the bid of \$50 to a lower amount as all parties had an opportunity to participate and only one bid was received. Mr. Rucho recommends \$1 per unit.

Motion Mr. Rucho to amend the motion on items #12 and #14 to reject the \$50 bid and reduce the amount to \$1.00 per unit, seconded by Mr. Quist, all in favor.

Vote on the amended motion – all in favor.

2. Consider accepting late bid for surplus item for which no bids were received

Mr. Gaumond informed the Board that we received a late bid on the third set of bleachers, item #13, by the same bidder, West Boylston/Boylston Pop Warner. As no one else bid on that item, he recommends the Board accept that bid.

Motion Mr. Rucho to accept the late bid and amend the amount of the bid from \$50 to \$1.00, seconded by Mr. Quist, all in favor.

3. Review Town-wide Planning Committee's Citizen Survey results

Mr. Gaumond reported that few months ago we underwent an interesting process in the town as part of the town's Master Plan revision. We made the decision to replicate the original survey done back in 1999. When the original survey was conducted we had a consultant who did the analysis of the survey. Through a trailblazer grant we received an on-line survey tool for the town's webs site. He noted that we currently have a survey on-line regarding recreational activities in town, and encouraged the viewing audience to fill out the survey.

In replicating the Town-wide Planning Survey, the same questions asked in 1999 on the future of West Boylston and what kinds of things do you like and what do you not like. The Town-wide Planning Committee is still in the process of reviewing the information. One of the strongest points in the original survey was that residents like the small town character of the town, feel it is attractive, and

it is a good place to raise children, and that did not change very much in the 2010 survey. The comments about DCR land have been shared with DCR. According to the survey, residents like the presence of the reservoir, open space and recreational facilities. In the 2010 survey, residents no longer agree that DCR should acquire more land to protect the reservoir and they also want DCR to allow for more recreational use of their land. Another interesting area is that in 1999, 60% of those who responded were opposed to regionalizing any services and in the current survey they are interested in regionalizing schools, DPW, EMS and police and fire services.

One of the things we did not do was a business or student survey. Mr. Gaumond intends to speak with the Economic Development Task Force on replicating the survey for the business community. Other interesting findings include 62% of the town agree that the town needs to purchase or build a new town hall, and 28.5% disagree; 51.2% agree that they could make a difference by getting involved in West Boylston's town government with 26% disagreeing; there is a strong disagreement on whether or not public funds should be spent to replace the swimming pool, 44.6% believe we should not spend tax money to reinstate the pool while 43.1% believe the town should spend tax money; 40% of the those who responded strongly disagree with their satisfaction for Charter Communications and 23.4% disagree with those services, leaving only 24% who are satisfied with this service.

Mr. Gaumond noted that this was a citizen-driven response survey opposed to the previous survey which was town driven. There were 200 responders to the survey whereas last time we had a very high response rate, and it was surprising to see how close the results were from 1999.

Mr. Rucho asked if there were questions pertaining to the sewer project. Mr. Gaumond explained that those questions were not included because of the fact that when the original survey was done the sewer system was just being built and the questions dealt with how residents felt with the sewer system in the long run. As the sewer system is now complete, a different question would be now that the sewer project has been installed how do you feel about the sewer system. Mr. Rucho feels it would have been nice to include that question. Mr. Gaumond offered to do an on-line sewer survey should the Sewer Commission wish to.

Mr. Rucho pointed out the fact that the cable service question, received the most negative response, we cannot do anything about it. Mr. Gaumond intends to send this out to the Cable TV Advisory Committee to bring reforms to the service Charter Communications provides to our town. Mr. O'Brien questioned when the information would be included on the web site. Mr. Gaumond explained that this is an appendix to the Master Plan and the report will be on the web site by the fall town meeting.

With regard to the comments on the DCR land, Mr. Gaumond noted that the Commission of DCR sent a survey to all towns in which DCR owns property relative to what they would like to see done with the new upcoming zoning of DCR lands. He strongly recommends we highlight that section in our response and he plans to forward those responses to DCR and our legislators. Mr. Rucho pointed out the fact that the town has expressed its frustration over the years.

4. Request from Meola's Wayside Ice Cream, 165 West Boylston Street for Entertainment License

Mr. McCormick recused himself and turned the meeting over to Mr. Quist. Mark Meola, 163 West Boylston Street joined the board with Philip and Maureen Meola, 45 Helen Drive, owners of Meola's Wayside Ice Cream. They are applying for an Entertainment License to include a magician, balloon man, karaoke and small bands of less than ten performers from 10:00 a.m. until 11:00 p.m. Mark Meola explained that it could be a balloon man for children during the day and a piano out on the platform at night. Philip Meola noted that his company works hard to make sure that the families are happy when they come to Meola's, a quality, clean place, well lighted and they feel very secure. They

work had to keep it clean every day, policing the grounds on a daily basis. He stated that part of their duty when they come to our place is everything will be clean. They are trying to do something different as competition is growing and Route 12 is busier. They are trying different things to see what people want. Mark Meola noted that he is trying to bring forward something more for the people who patronize them, respectable, family-oriented fun. Philip Meola complimented the Board of Selectmen for the work they do. He stated we never sat in front of you to say thank you for what you do and the Police Department and the Board of Health. He has been in West Boylston for a long time and feels the town has come a long way. He will do 100% of what the Board of Selectmen wants him to do and will follow the guidelines.

Mr. Rucho has seen the piano player; however, he is concerned with small bands of ten people playing until 11:00 as he thinks it would be pretty loud. Mark Meola does not want heavy metal bands, perhaps acoustic, not loud to allow people to talk. Mr. Gaumond noted that the Board could set restrictions, and amplifiers could be at certain earlier times. Mr. Rucho likes the idea, however, there are apartments relatively close, and the time is too late.

Mark Meola explained that he intends to install doors to close the area once the cold weather comes and they are insulated and have triple-pane windows. He noted that they could have nights with nothing going on. Philip Meola explained that the area was a truck dock, which they have converted to a nice level floor with coaching from the Building Inspector on the safest way to accomplish the project. People have a choice to sit in their vehicles, outside or inside and it will be open and well lighted. It is a patio feeling.

Mr. Gaumond noted that the establishment is in compliance with all the departments we typically check with. Mr. Quist commends the applicant for expanding in this direction as one of his goals is to have people leave the town saying 'I want to come back.' He asked if he had any future plans to expand inside. Mark Meola advised that they have been doing a little at a time. The biggest thing was getting the seating in. We usually have 30-35 days a rain a year and this get people out of the rain. There will be an expansion to go further. They have plans to install handicapped bathrooms with three toilets in each room, and they have already pulled permits for the project. They will be moving forward inside, however, the exact plan is not etched in stone. This is just the dock area. Mr. Quist asked if we limit the license to the dock area is that agreeable to you? Mark Meola stated that he hopes to get the license for the entire building. At the close of the season they will look at their budget as they are thinking of a 50's soda jerk establishment. This area is adjacent to that. Mr. Quist feels this will give Mr. Meola the vehicle he needs to get started and it could be modified.

Motion Mr. O'Brien to grant an entertainment license to include a magician, balloon man, karaoke and small bands of less than ten performers from 10:00 a.m. until 11:00 for 165 West Boylston Street, with the stipulation that there is to be no amplified music after 10:00 p.m., seconded by Mr. Rucho, all in favor

5. Review Vision & Mission Statement Citizen Suggestions

When Mr. Gaumond first arrived in West Boylston he recommended the town adopt a Mission and Vision Statement. The Mission Statement is usually a brief description of the overall purpose of the organization and the Visions statement allows a group to draw upon their beliefs, mission and the general environment to describe what you want to see the organization like in the future while being open to dramatic modifications to the current organization. In 1995 the Board adopted our current Vision Statement which is, 'it is the Vision of the Town of West Boylston to make West Boylston the most ideal place In the Commonwealth of Massachusetts to live, work, recreate, worship, and raise a family'; and the Mission Statement is, It is the mission of government of West Boylston to provide all of its citizens with the greatest possible spectrum of basic services, directed at publicly expressed

community needs, at the least possible cost. This includes providing a wide range of high quality constituent service to the citizens of the community, continually support a strong economic base for the community, and continuing to work in the best long-term interests of the community while working as a team.' A few weeks ago we began a public review process through the blog and The Banner and we have received number of responses, which Mr. Gaumond provided to the Board.

As there is a lot of good information, Mr. O'Brien suggested designating a couple Board members to meet with Mr. Gaumond to come up with revised Statements to present to the Board to vote on. Mr. Gaumond intension is to complete this as soon as possible and suggested including something on the website for input from the citizens. This updated Statements will be incorporated into the new Master Plan, which will be adopted at the October town meeting. Both Mr. O'Brien and Mr. Quist offered to assist with the update. Mr. Rucho feels the current Statements are good and recommends keeping the statements short and to the point.

6. Accept donation on behalf of the Council on Aging in the amount of \$200 in memory of Marjorie Hjelm, former Chairperson of the Council on Aging

Motion Mr. Rucho to accept donation on behalf of the Council on Aging in the amount of \$200 in memory of Marjorie Hjelm, seconded by Mr. Quist, all in favor.

7. Accept the following donations on behalf of the Bandstand Committee: Free Will donations concert of July 11, \$135.68, Free Will donations concert of July 18, \$155.45, Free Will donations concert of July 25, \$119.70, Free Will donations concert of August 1, \$188.65, donation of \$25.00 from Mary Harris and four, \$25.00 gift cards from Walmart

Motion Mr. Rucho to accept the donations on behalf of the Bandstand Committee, seconded by Mr. Quist, all in favor.

8. Concurrence on the appointment of Gerald Condon as Elections Constable effective August 6, 2010 for a term to expire on August 15, 2011

Motion Mr. Rucho to concur with the appointment, seconded by Mr. O'Brien, all in favor.

9. Concurrence on the appointment of Gerald Espe as the Library designee to the Municipal Buildings Committee effective August 7, 2010 for a term to expire on April 30, 2013

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Quist, all in favor.

10. Review and approve schedule for October 18, 2010 Semi-Annual Town Meeting

Motion Mr. Rucho to accept the schedule, seconded by Mr. Quist, all in favor.

11. Input from Board of Selectmen on goals for Chief of Police

Mr. Gaumond requested any input or goals from the Selectmen. Board comments will be forwarded to Mr. Gaumond.

12. Concurrence on the Wellness Program topics for 2010-2011

Mr. Gaumond noted that one of the things he is most proud of is the Wellness Program for employees and citizens of the town. Every month a different topic is posted on the web site and programs are conducted relating to the topic. This is our fourth year of the program. He met with the subcommittee, the Board of Health, Council on Aging and the Town Administrator's Office to come up with topics for next year. We have added some new topics including avoiding heatstroke,

alternative medicine and health and bike safety and etiquette. We will also be exploring the possibility of holding a Wellness Fair for citizens and employees and allow vendors to come in.

Motion Mr. O'Brien to accept the Wellness Program topics for 2010-2011, seconded by Mr. Rucho, all in favor.

13. Review and accept Jail Mitigation Survey

One of the things the town did with the previous Town Administrator was to survey communities who host jails within their communities to find out whether they receive mitigation payments. A member of the Board requested this survey be replicated. What Mr. Gaumond found was that the state has eliminated jail mitigation payments to communities this year. He recommends the Board accept the report, forward the results to our legislative delegation to continue to lobby for everyone, send the survey to all communities who participates together with a copy of the letter we sent to our legislators and request that they do the same thing. Mr. O'Brien suggested strengthening the language to the legislators for more communication. He would like them to be doing more than just lobbying for the money. Mr. McCormick informed the Board that he went to the legislators and spoke to the issue of mitigation payments for West Boylston. Their response was thank you for coming in, there is no money and you are not going to get more money. Mr. O'Brien's response was he is not trying to say people have not tried, he would like to say come back with a plan. He believes that asking them to continue to lobby has not worked in the past and it will probably not work in the future.

Mr. Rucho pointed out the fact that our legislators file a bill every year, the committee says what will it cost, and it is a huge number. Mr. O'Brien wants them to come back with a time line of who we are going to see and when we will see them. Mr. McCormick pointed out the fact that when we built the last building at the jail we were supposed to get funds, and somehow we got nothing and it was our best attempt at getting \$1.2 million. We also did not get building fees as they said it was a state facility. Mr. O'Brien recommends asking our legislators for a time line of who we can see and be heard by. Mr. Gaumond noted that there are only 13 communities who will be seeing a benefit to this, and the numbers are not in our favor to get a new filing. Mr. Rucho advised that they have also cut the state prison money. Mr. O'Brien would like a plan.

Mr. McCormick recalled the daily letter writing campaign the Board did just to get the county hospital torn down. He suggested notifying the residents who they could write to. Mr. Rucho suggested inviting Rep. O'Day and Senator Chandler in to meet with the Board or the new Sheriff. Mr. Gaumond suggested having a conversation with the candidates for Sheriff to let them know about West Boylston's situation. Mr. Rucho doesn't think that anyone of the candidates would disagree that the town should get mitigation money, but how?

14. Concurrence on the appointment of Amanda Hopkins to the Sustainability Committee.

Mr. Gaumond met with Ms. Hopkins and she is very interested in serving the town.

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Quist, all in favor.

15. Selectman vacancy as ex officio member of the Transportation Committee

Mr. McCormick offered to serve.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. September 2, 2010, 9:00-2:30 – The Second Annual Regionalization Tool Kit at Hogan Conference Center, Holy Cross College – Mr. Gaumond intends to attend the all-day conference, which is chaired by Lt. Gov. Murray. It is a state-wide conference on regionalization and he sent the information to the

Shared Services Committee

2. September 22, 2010, 8-2:00 p.m. – Employer Appreciation Day at Barnes Air National Guard Base, Westfield – Mr. Gaumond will attend the event.
3. September 24, 2010, 8:30-1:15 p.m. – CMRPC is hosting an economic development revitalization workshop to learn what Urban Renewal can do for your community, Union Station, Worcester
4. October 23, 2010, 8:00 a.m. – Three Rivers Building, Mothers & Company and Susan Manero & Associates will be holding a 5K run/walk to benefit Abby's House of Worcester
5. The Board has received an invitation to attend the 100th birthday celebration for Eric Carlson, the Boston Post Cane recipient featured in the West Boylston Bicentennial Parade. The party will be held in the Birches Community Center, 65 Briarwood Circle, 2nd Floor West Boylston Room on August 22, 1:30 to 3:30. A citation will be prepared for the Board to present to Mr. Carlson.

FUTURE AGENDA ITEMS

Mr. Rucho recommends the Board begin to think about scheduling a budget discussion meeting to begin to FY12 budget process.

Motion Mr. Quist at 9:00 p.m. for the Board to enter executive session under the provisions of MGL Chapter 30A, Section 21, to discuss strategy with respect to contract negotiations with the Fire Chief and DPW Director, and the Board may be going back into open session, seconded by Mr. Rucho. Roll call vote: Mr. Quist yes, Mr. McCormick yes, Mr. O'Brien yes, Mr. Rucho yes.

Motion Mr. Quist at 9:10 p.m. for the Board to come of executive session and reconvene in open session, seconded by Mr. O'Brien. Roll call vote: Mr. Quist yes, Mr. McCormick yes, Mr. O'Brien yes, Mr. Rucho yes.

Contract for DPW Director

Motion Mr. Quist to sign a Professional Services Agreement by and between the Town of West Boylston and John J. Westerling, seconded by Mr. O'Brien. Vote on the motion - Messrs. McCormick, Quist and O'Brien yes; Mr. Rucho no.

Motion Mr. Quist at 9:10 p.m. for the Board to enter executive session under the provisions of MGL Chapter 30A, Section 21, to discuss strategy with respect to contract negotiations with the Fire Chief, and the Board will not be going back into open session, seconded by Mr. Rucho. Roll call vote: Mr. Quist yes, Mr. McCormick yes, Mr. O'Brien yes, Mr. Rucho yes.

Motion Mr. Quist at 9:40 p.m. for the Board to come of executive session and reconvene in open session, seconded by Mr. Rucho. Roll call vote: Mr. Quist yes, Mr. McCormick yes, Mr. O'Brien yes, Mr. Rucho yes.

With no further business to come before the Board, motion Mr. Rucho at 10:41 p.m. to adjourn, seconded by Mr. Quist, all in favor.

Respectfully submitted,

Nancy E. Lucier

Approved:

Kevin M. McCormick, Chairman

Steven J. Quist, Clerk

Christopher A. Rucho, Selectman

John J. O'Brien, Selectman